



## Job Advert

### Stock Controller, Hobart UK Equipment

Do you have the skills to maintain supply and demand across Hobart UK Equipment's sales inventory and help us consistently meet our customers' expectations?

We are looking for someone who is motivated with a can-do attitude to join our office-based team in the role of Stock Controller. In return, alongside your remuneration you will receive 25 days annual leave (plus bank holidays), an enhanced pension scheme with up to 11% employer contribution and up to six times life assurance.

Our employees:

- Have **INTEGRITY** in all they do.
- Show **RESPECT** to drive performance, innovation & a commitment to our community.
- **TRUST** in each other and our company.
- Make bold decisions with **SHARED RISKS**.
- Support our business model by applying **SIMPLICITY**.

**Role overview:**

- Maintain optimal stock levels, prevent overstocking, track daily reports, and lead annual stock audits to keep Sage records accurate.
- Raise daily factory orders, manage bespoke equipment requests, verify supplier acknowledgements, and apply internal stock-classification principles when forecasting demand.
- Resolve supply issues, manage factory delay reporting, track shipments, and support quarterly logistics reviews and strategic sourcing activities.
- Act as the primary contact for incoming goods, coordinate collections and returns, support insurance claims, and oversee customer equipment storage.
- Collaborate on product quality issues, raise workshop paperwork, create new product codes, manage stock allocation, and maintain month-end slow/obsolete stock reporting.

**The Person:**

- Previous experience within a similar environment would be advantageous although not essential.
- Proficient IT skills, including Microsoft Office Suite (Word, PowerPoint, Outlook, and Excel)
- Confident problem solver who can analyse issues, think strategically and maintain accuracy.
- Strong communicator with excellent written, verbal and telephone skills, able to build effective relationships at all levels.
- Calm under pressure, highly organised, and capable of managing multiple priorities at pace.
- Self-motivated team player who can work independently, use initiative and collaborate effectively.

*Hobart believe in an inclusive work environment and recognise the value a diverse and empowered team can achieve. We are committed to building a culture where difference is valued, and everyone can achieve their potential at work regardless of their background. We welcome all applicants who present the right transferable skills and behaviours to achieve success.*